

Dear FAS Program and Department Chairs,

It gives me great pleasure to write to you as the inaugural Dean of the Faculty of Arts and Sciences. I look forward to working with all of you and alongside the other newly-appointed deans, Jonathan Holloway (Yale College) and Lynn Cooley (the Graduate School), as well as Dean of Engineering Kyle Vanderlick, as we together strengthen the FAS.

Because the position and the office of FAS Dean are new, I want to explain the portfolio of responsibilities that now lies with the Office of the FAS Dean, introduce the extraordinary staff who will be members of that office, and let you know where to turn for resources and support.

Please share this message with your faculty. A copy of this message has also been posted at <http://fas.yale.edu/faculty-resources>.

Portfolio of Responsibilities:

The responsibilities assigned to the FAS Dean are:

- Oversight responsibility for all FAS faculty searches, appointments, reappointments, promotions and tenure cases (responsibilities previously jointly overseen by the Deans of Yale College and Graduate School)
- Oversight responsibility for all FAS-specific faculty-related matters and all FAS-specific departmental matters (responsibilities previously overseen by the Office of the Provost)

All FAS matters in these areas should now be addressed to the members of our office. If you are not sure whom to contact on the basis of the information below, you can write to fas.dean@yale.edu and we will make sure that your message reaches the right person. Our office exists for the FAS faculty, and our goal is to support the faculty and departments of the FAS responsively and effectively.

Overview of Staff:

I am fortunate that some of the University's most able citizens will be adjusting their current responsibilities to join me in the FAS Dean's Office. For the time being, that office will sit in Warner House (1 Hillhouse Avenue.) The following five people will serve as core staff with roles described in the "where to turn" section:

Emily Bakemeier (previously Deputy Provost for the Arts & Humanities) has agreed to serve as inaugural **Dean of Faculty Affairs of the FAS**. Emily will also retain the title and select responsibilities of Deputy Provost.

Jack Dovidio, Carl Iver Hovland Professor of Psychology, has agreed to serve half-time as inaugural **Dean of Academic Affairs of the FAS**. In this half-time position, Jack will remain in his office in Kirtland Hall across the street, where he will also continue to engage in research and teaching.

Bob Burger (previously Assistant Provost for Science and Technology) has agreed to serve as **Associate Dean of the FAS**.

John Mangan (previously Associate Provost for the Arts and Humanities) has agreed to serve as **Associate Dean of the FAS**.

Alison Macdonald (previously Project Manager in the Office of the Provost) has agreed to serve as **Project Manager** in the Office of the Dean of FAS.

In addition, a number of staff whose primary professional homes will remain outside the FAS Dean's Office will provide essential support to our activities, particularly during this transitional year. These include **Steve Girvin** (Deputy Provost for Science and Technology), **Lloyd Suttle** (Deputy Provost for Academic Resources), and **Pam Schirmeister** (previously Associate Dean of the Graduate School and Yale College; now Senior Associate Dean of the Graduate School and Dean of Strategic Initiatives in the Graduate School, Yale College, and the FAS). Additional support for our office's activities will come from the **Chairs of the Divisional Advisory Committees/Divisional Directors of the FAS**.

In the attached document, you will find detailed introductions to the members of our core staff.

Where to turn:

In the coming weeks, we will post detailed information at <http://fas.yale.edu> to assist you in directing your queries. In the meantime, as we work to refine the structure for our office, please direct messages as follows:

- **FAS-specific faculty and departmental matters previously overseen by the Office of the Provost (*Faculty Handbook* policies; departmental staffing and budgets; non-ladder teaching support; lab issues; etc.)**

The portfolio of FAS faculty responsibilities previously allocated primarily to the Deputy Provosts will now be overseen by the Dean of FAS (Tamar Gendler) and Dean of Faculty Affairs of the FAS (Emily Bakemeier). Additional support in this area will be provided by Associate Deans Bob Burger and John Mangan, as well as, during this transitional year, staff from the Office of the Provost.

Specific queries should be directed as follows:

Humanities Departments: john.mangan@yale.edu

Social Science Departments: robert.burger@yale.edu

Sciences and Engineering Departments: robert.burger@yale.edu

John and Bob will make sure that your query is quickly answered or relayed to the appropriate Dean or Deputy Provost.

- **Searches, reappointments, promotions, tenure cases and other FAS academic faculty matters**

The portfolio of FAS faculty responsibilities previously allocated to the Deans of Yale College and Graduate School will now be overseen by the Dean of FAS (Tamar Gendler), supported by the Dean of Academic Affairs of the FAS (Jack Dovidio) and the relevant Divisional Advisory Committee Chairs/Divisional Directors.

Promotion and tenure cases will be overseen as follows:

Promotion and tenure cases in the **Humanities** will be jointly overseen by the Dean of FAS (Tamar Gendler) and the Chair of the Humanities Divisional Advisory Committee (Amy Hungerford).

Promotion and tenure cases in the **Social Sciences** will be jointly overseen by the Dean of FAS (Tamar Gendler) and the Chair of the Social Sciences Divisional Advisory Committee (Alan Gerber).

Promotion and tenure cases in the **Biological Sciences** will be jointly overseen by the Dean of the Medical School (Robert Alpern), the Dean of FAS (Tamar Gendler), and the Chair of the Biological Sciences Divisional Advisory Committee (TBD).

Promotion and tenure cases in the **Physical Sciences** (other than Engineering) will be jointly overseen by the Dean of FAS (Tamar Gendler) and the Chair of the Physical Sciences and Engineering Divisional Advisory Committee (Jonathan Ellman).

Promotion and tenure cases in **Engineering** will be jointly overseen by the Dean of Engineering (Kyle Vanderlick), Dean of FAS (Tamar Gendler), and the Chair of the Physical Sciences and Engineering Divisional Advisory Committee (Jonathan Ellman).

Department Chairs will soon receive a detailed message with instructions for submitting promotion and tenure materials for their division.

- **All other issues**

Any questions that you are unsure where to direct can be sent to fas.dean@yale.edu. From there, we will make sure that your message reaches the right person.

I look forward to working with all of you as we further strengthen the FAS.

Sincerely,

Tamar

Tamar Szabó Gendler
Dean, Faculty of Arts and Sciences
Vincent J. Scully Professor of Philosophy
Professor of Psychology and Cognitive Science